



# Glen Hills Primary School

## PARENTS & STAFF ASSOCIATION

### Head Teacher: Mr T J Sutcliffe

PSA Management Committee  
Chairperson: Gina Barnett  
Treasurer: Carol Johnson  
Secretaries: Boe Mistry, Lisa Horton  
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## Glen Hills Primary School Parents & Staff Association Meeting Minutes.

Wednesday 1<sup>st</sup> May 2013.

### Present

Gina Barnett, Hayley Faulkner, Amy Smith, Lisa Horton, Becky Wesley, Nula Godsmark, Sue Wrighton, Karen Rawlings, Carol Johnson, Paul Carr, Karen Parker, Louise Clarke, Sally Roberts, Liz Schafer, Boe Mistry.

### Apologies

Tim Sutcliffe, Dawn Cooke, Kelcey Faulkner, Sue Grant, Caroline Demetriou, Helen Hart, Anita Sheild, Georgina Langham, Vicky Grage.

### Welcome

Members would like to welcome Louise Clarke to the PSA.

**Pamper Evening** - This was discussed, briefly again. Maybe next time we need to sell tickets but well in advance. We think we may have not had enough time to get the public interested in this event.

### Summer Fete – 30<sup>th</sup> June

- Tickets for this event are to be sold as £3.50 per person. Maybe we should do a combination of circus and fete entrance. To hire the circus it is £980. Last year, £314 was made at the gate. We have 450 tickets. There are 3 showings in a day.
- Ticket sales could be done on the door or in local shops ? Family of 4 = £12 with additional tickets for children. Toddlers under 2 free. Letters to go out in advance.
- Kelcey to design posters (thank you Kelcey) . The circus show will be on at the following times. 1pm, 2.30 & 4pm.
- Bunting – Gina showed some samples in the Glen hills colours. To order maybe 300 mtrs.

We discussed about the various stalls and maybe staff and members who would like to run them. Gina to put up list on staff notice board for names to put down.

Circus Skills – Tim to contact Steve Burrows if he could run a circus skills session on the day.

**Tombola Items for Fete** : On the run up to the fete the PSA will be having a non-uniform day on **24<sup>th</sup> May** in exchange of bringing a tombola item. Letters will be distributed that week.

**Disco** – Cancelled as we have no time to fit this in before we break up for the summer.

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## **Finance**

We have £8,700 in PSA funds.

- £337 for the Red nose charity has been sent off.
- We now have 10 money belts to use at PSA events.
- £2,569 will be taken off for following items ( Laminator/Infant & Junior Battle of Bosworth day event & items for the 75<sup>th</sup> Anniversary) via Pauline in office.
- Funds still to come out for Breakfast club freezer.
- Request for £500 from Tim/Mrs Wrighton for Tapestry frames for the quilt project to celebrate 75<sup>th</sup> Anniversary. PSA agreed to request.
- £100 – for notice board outside 4+ giving PSA events.

**Yr 6 Challenge (Dragons Den)** – To be held on Thursday 23<sup>rd</sup> May (Date changed after last meeting) 2.15 onwards. All PSA members welcome to attend.

**PSA Social Night planned** To celebrate we survived the fete !!!! Need to check date with Tim. Date proposed Wed 10<sup>th</sup> July Pub/Social Club.

## **Other/Next Year Events**

- Xmas Cards - We are thinking of using a different company next time as it offers a better deal . 12 cards instead of 10. Better price overall and they also don't mind using pictures with collages.
- Film Night – Family film night in October.
- Freeze pop Friday
- Coffee Mornings may be able to start back after the half term, also extra help will be needed to run this in September. **If anyone can help to run this coffee morning please could you contact Liz Schafer or Gina ...Thank you. ☺**

**Next Meeting – Monday 10<sup>th</sup> June at School at 7pm**