



Remote Learning Provision at Glen Hills Primary School

Years R-6

Remote learning will be offered through Google Classroom. Devices and data are being provided for those without sufficient devices at home. We hope parents will support children to engage with the lessons on Google Classroom, but we appreciate this is dependent on individual home circumstances. They need to help support them with a daily work routine; to include breaks, fresh air/exercise and food/drinks.

When providing remote learning, teachers will be providing daily learning and this will consist of key learning tasks for example in Maths, English, Reading (or phonics in 4+/KS1) and Wider Curriculum/EYFS Areas of Learning. There is work, set as per the government guidance, for a minimum of 3 hours of work to be provided per day for 4+/KS1 and 4 hours for KS2.

In the event of a lockdown/bubble closure, remote learning will be in place after one full day of preparation for the staff to organise the lessons.

Work will follow the year group curriculum and should follow the normal timetable for that year group as much as possible (these are Covid -19 catch up adapted timetables).

Teachers may add additional tasks such as spelling, handwriting, quizzes, grammar, comprehension, story time and puzzles etc.

Remote learning tasks will be posted as an assignment each day and they can be carried out at a suitable time in the day to suit parents/children, as we are aware some children are sharing devices and other children may need to wait for parental support to be available. If a child can really not access online remote learning even with the loan of a device and the support of staff, work packs can be provided.

In addition certain year groups may offer additional resources for children, which parents can collect from school, such as workbooks and phoneme frames/100 squares etc

All children have been provided with their remote learning log in details and have had work set on Google Classroom since last term as opportunities for them to practise with this platform. Please refer to the website for further Google Classroom instructions, such as how to 'turn in' work and register each day. If children have difficulties turning in work they can take a picture of it and email it to the year group email address.

Teachers will usually post school led pre-recorded videos to Google Classroom to accompany Maths and English (including Phonics in KS1). This will support pupils and parents to understand what is expected and clarify any difficult concepts. There may also be PowerPoint presentations or reference to other providers, such as; Oak Academy, Education City, Purple Mash, My Maths etc. They will also send daily messages on the class stream. The quality of the remote offer is dependent on the staffing available, if a number of staff were having to self-isolate and were unwell then the provision would need to be adapted for this time.

CGP books have also been purchased and distributed for all Year 6 children for English and maths to work on in addition.

Live daily 'Google Meet' sessions may be introduced in certain year groups to aid communication and participation (these will be videoed and videos kept for safeguarding purposes).

Pupils/parents are asked to submit their work via Google Classroom and/or email the year group email. Individual year groups are to inform parents/children of the best method to turn in work. Staff will provide feedback on the tasks turned in. Some year groups will be provided with remote learning exercise books. All year 6 children also have CGP books to work through.

Children need to sign in daily to the online register, it is important this is done to avoid staff having to chase up children not registered at home or at school, as it is school's role to safeguard all children on roll.

Work is marked and feedback provided by teachers and teaching assistants, this feedback is not always extensive comments, as this is not possible for all pieces of work, but should be informative and motivating.

If teachers have concerns about pupils not engaging with the learning or not submitting work they should attempt to make contact through Google Classroom and the live stream. If there is still no engagement or response teachers/other staff members will send an email and/or make a call to each parent/child (this may be from a withheld number as staff are working from home). If they then fail to get a response after a few attempts, it will be escalated to a senior leader. This is to ensure all children/parents have been able to access the work provided for them (not to chase up work), but to ensure any issues with access to learning are resolved as soon as possible.

Teachers/staff are expected to respond to any emails from children or parents via Google Classroom within the working day hours (unless flexible working requires communication outside these hours).

Teachers are responsible for setting work for all pupils in their year groups, including those who have SEND needs and challenges for more able. Teachers across a year group will work together to provide consistent learning for all classes and for the children present in school. Challenges will be set to challenge children that are greater depth or those who wish to attempt more challenging work with support.

Parents/children are to seek help if they need it, via Google Classroom or the class email addresses (e.g., y3@glenhills.co.uk).

If the majority of children are in school and individual pupils are self isolating there is work sent home termly, to all pupils should they need to access it for home learning.

Parents still need to make the school aware if their child is unwell and can not complete the work, they need to inform the school via the year group email and copy in the school office (office@glen-hills.leics.sch.uk) so school does not chase them up unnecessarily (this is because of the schools safeguarding obligation).

If teachers have any safeguarding concerns they should contact the DSL or DDSLs and follow the normal procedures. If parents have any safeguarding concerns they should contact the Head Teacher.

Parents please regularly discuss online learning safety with your children. Please see our safety pages. Please also consider the following school policies; Behaviour Policy, Child Protection Policy with Coronavirus Addendum, Data Protection Policy, Home-school agreement and the ICT and Acceptable Use Policy.

Staff are asked to dress appropriately when recording lessons and to blur their background if any confidential materials could be on show.

Subject leaders will continue to support other staff where they can, sharing ideas and good practice as often as possible.

They will be responsible for:

- Considering whether any aspects of the subject curriculum need to change to accommodate remote learning
- Alerting teachers to resources they can use to teach their subject remotely
- Collaborating with teachers teaching their subject remotely to make sure all work set is appropriate and consistent
- Supporting Senior Leaders where necessary with monitoring and evaluation of remote learning.

In addition, the SENDCo may be asked to intervene with the learning of an SEND or EHCP child if deemed necessary and provide learning to ensure they continue to progress and access learning at their level. The SENDCo will be in touch with all 'Vulnerable children' and their parents to ensure appropriate provision is in place for them either at home or at school.

School staff are responsible for:

- Ensuring that the online learning environment is considered as an extension of the school's physical learning environment in all aspects
- Co-ordinating the remote learning approach across the school
- Allocating school devices to pupils e.g. those who are disadvantaged, to ensure access to learning
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Senior staff need to ensure they are monitoring the effectiveness of remote learning, through regular contact with teachers and subject leaders, reviewing work set or reaching out for feedback from pupils and parents if necessary

- Monitoring the security of remote learning systems, including data protection and safeguarding considerations
- Working alongside the SENDCo and class teachers, to ensure work set is tailored to individual needs
- Supporting staff with any issues arising regarding behaviour and engagement.

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons.

Any issues raised by parents or pupils will be dealt with by the year group teacher in the first instance, but should there be any specific issues or complaints these will be passed to senior leaders if deemed necessary by the teacher.