



Glen Hills Primary School

PARENTS & STAFF ASSOCIATION

Head Teacher: Mr T J Sutcliffe

PSA Management Committee

Chairperson: Gina Barnett

Treasurer: Carol Johnson

Secretaries: Boe Mistry, Nula Godsmark, Georgina Armour-Langham

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Glen Hills Primary School Parents & Staff Association Meeting Minutes.

Thursday 18th September 2014.

Present: - Gina Barnett, Chris Matthews, Angelina Ogle, Gaynor Coleman, Nula Godsmark, Sally Roberts, Margaret Leach, Rachel Nutbrown, Carol Johnson, Adele Brinkley, Helen Hart, Lisa Horton, Susan Coates, Paul Coates, Louise Clarke & Carly Wilson.

New Members : The PSA would like to welcome Carly Wilson and Susan and Paul Coates & Angelina Ogle.

Apologies: Tim Sutcliffe, Vicky Connelly, Claire Black, Sarah Walters, Steph Short, Vicky Grage, Anita Shields, Anna Prince, Amy Smith and Becky Wesley.

Summer Fete - Gina said the fete was brilliant this year and thank you to everyone who helped before, during and after. ☺

Carol gave a summary of the takings: Raffles were not so busy this year and we were down on entrance compared to the other years. Overall – Fete takings = £3223.05 with a profit of £2527.62 which includes the £700 from Santander. PSA bank balance = £6386.81.

Freeze pop Friday's - We made £383 !!! profit for 5 days work! Thank you to Louise Onions for keeping the freeze pops in her freezer and to all the PSA members who helped selling the freeze pops on various Friday's. We did talk about having them or a tuck shop once a month? Which areas could we sell them from? Mrs Leach suggested maybe we could have them at the end of term or even half-term. It was agreed that every last Friday of a half term for tuck shop would be a better idea and easier to remember when it was.

Christmas Cards - Last year we made £400 profit. Gina has said she has registered the school with the same company and this year could we have more helpers to make sure the orders can be collected/checked/lists of children highlighted/someone to distribute them to each class once they are delivered. If you can help with this please let Gina know. Gaynor and Sally have put their name down but we still need others. Thanks ☺ !!

Toy & Cake Sale – Friday 17th October. The letters for this need to go out at least a week before the event. We need volunteers to put the plates in bags with leaflet ready to go out to all classes. Volunteers needed from 2pm on the day to price up the cakes and to put everything out. Gina to check we have enough bags for this event.

Autumn Halloween Disco – Thursday 30th October For Juniors only, years 3-6. Tickets priced up as £2 and tuck is available to buy on the night. Time: 6.30 – 7.30pm. Gina to check how much tuck we have left, what to buy, and will also enquire about getting more Makro cards for members. We will need to book the disco and buy glow sticks from Ant Machin.

Christmas Shopping Night – 21st November? – is the suggested date. We made £353 and £65 of which went to the NSPCC. Gina to contact stall holders again. Stall holders will also be asked to donate a small prize to be used in raffle.

Christmas Parties – Dates yet to be confirmed. Please could all PSA members look out for deals with selection boxes. Thank you !!!

Carol Singing – Monday 15th December. To discuss at the next meeting the charity we will be raising money for, to buy soup and bread rolls, and to sort out raffle prizes. Also letters to go out for donations. (Boe).

Film Night - Friday 10th October. Gina to check with Film bank to see what children's films will be available to watch. At the moment the following are available: Planes 2, Peabody and Sherman, Frozen, Muppets, Lego Movie, The Nut job. The Nut Job was suggested as the best as not yet out on DVD.

- It costs £126 with VAT. Gaynor said she may know where we could hire a popcorn machine. Gaynor to investigate.
- We need to check we can use the screen in hall. Time suggested 6.30pm? Maybe we can have an interval and to charge £2 per person.
- Doors could open at 6pm. We would need chairs and possibly use the mats for children to sit on.
- The 1st film night we could call it a family night and all children must be accompanied. We can provide refreshments, Squash, fruit shoots and maybe have a tuck before event and popcorn.
- Helpers would be required on the night. Please let Gina know thanks.

AGM - To be set for the **Thursday 9th October 7pm** at the school. This will be a quick meeting to go over events coming up very shortly and to look at the positions of a Chair, vice chair, secretary and treasurer.

Funding Requests

- Rachel Nutbrown requested resources for geography for all children to use. Items such as a world outdoor map, UK map and globes. All PSA members agreed this was a good idea.
- Margaret Leach requested help to fund the following languages resources, European language skills. £250 to hire a theatre group, performance groups – 'Goldilocks and the 3 bears'. Food tasting in September, Waitrose are also contributing to French food items to the school. And language activities (website Linguisgo) which totals up to £461. All PSA members agreed.
- Gina suggested 1st aid training for all year 6 children as last years was a success and provides the children with valuable training. Lisa to look into St Johns Ambulance and other firms who could provide this training.

AOB –

- Ocarina paid for - £350 a term.
- Jewellery Evening? Gina to look into. Maybe we could have this as a spring item. (Mother's day).
- DBS – All new members need to fill in a form from reception.

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**Next Meeting – AGM and quick meeting to be held on Thursday 9th
October - 7pm at school staffroom.**

Dates for your Diary:

AGM /PSA meeting – Thursday 9th October - 7pm

Family film night – Friday 10th October (doors open 6pm)

Toy & Cake Sale – Friday 17th October - 3pm (volunteers from 2pm)

Autumn/Halloween Disco – Thursday 30th October – 6.30 – 7.30pm

Christmas Shopping Night – 21st November

Carol Singing – Monday 15th December

Christmas Discos – Date to be Set