



# Glen Hills Primary School

## PARENTS & STAFF ASSOCIATION

**Head Teacher: Mr T J Sutcliffe**

PSA Management Committee

Chairperson: Gina Barnett

Treasurer: Carol Johnson

Secretaries: Boe Mistry, Nula Godsmark, Georgina Armour-Langham

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## Glen Hills Primary School Parents & Staff Association Meeting Minutes .

### Wednesday 27<sup>th</sup> November 2013.

**Present** Gina Barnett, Boe Mistry Chris Matthews, Sally Roberts, Gaynor Coleman, Amy Clarke, Sarah Walters, Janette de Voil, Lisa Horton, Adele Brinkley, Sue Grant, Johnathon Keight, Claire Black.

**Apologies** – Nula Godsmark, Vicky Grage, Jackie Baxter, Steph Short, Carol Johnson, Tim Sutcliffe, Amy Smith, Nikki Thorpe, Caroline Demetriou, Helen Hart, Pallavi Dawda. .

Gina asked if anyone would be interested in the Vice Chairman role? To ask at next meeting again.

**Autumn Disco** – Thank you to everyone who helped at this event. We took £385 in ticket sales, £205 in tuck, it cost £40 for hire of disco and £18 for glow sticks. Cost of tuck to be deducted.

**Christmas Shopping Night** - Thanks to all you helped or came along to support then event. It was a good night. In all we had 20 stalls and refreshments. We made £200 from the stall holders and selling refreshments we took £106 (£56 we need to take off for the wine and mince pies). The raffle raised £120.30, which means that for **the Children in Need charity we raised £60.30 !!!**

**Christmas Cards** - Have been very successful this year after moving to a different company. We have raised about £450 in commission. The card company do not take direct parent website orders so it took a while to sort out orders and if we continue with this company next year we will need more help next year. Thank you to all PSA members who were able to help at short notice.

**Social Night Friday 6<sup>th</sup> December** – CANCELLED!!!! till FEB next year.

**Carol Singing - Monday 16<sup>th</sup> December** - To start from 6pm from the hall. Charity we are collecting for is NSPCC. Letters for this event to go out with raffle tickets. (Tim).

Boe read out a list of prizes we already have obtained. We will need to get 10 bottles of wine (Lisa to get), £100 Highcross voucher (Gina to get). We have got the soup. Gina will organise the bread.

### **Christmas Disco's, Thursday 19<sup>th</sup> December.**

5.45pm -6-45pm for 4+, Yr 1 + 2 and from 7-8.15pm for Yrs 3,4,5 &6.

We have cups and Juice.

Santa's Grotto (music room) will need decorating from 2pm onwards (Volunteers please!) and help packing that up afterwards.

Gina will ask Hayley & Kelcey can do the tickets.

Santa is booked!! ☺ Selection boxes have been bought from Poundland. Louise Clark found them on offer £2 for 3 boxes. We have got 500. We will need to get an alternative for children with allergies/no dairy sweets.

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To ask Amy Smith if her class could pack the sweets.

**Funding Requests**? - None.

**AOB** – To discuss for next time Band Night, Spring Quiz, Toy & Cake and Film Night oh and possibly the fete !!!!! ☺

**Next PSA Meeting – Thursday 16<sup>th</sup> January 2014 at 7pm in the Staffroom.**

### **Dates for your Diaries**

**Monday 16<sup>th</sup> December – PSA Carol Singing !!!! meet in hall for 6pm.**

**Wednesday 18<sup>th</sup> December – Pantomime at the De Montfort Hall – Whole school**

**Thursday 19<sup>th</sup> December – PSA Christmas Disco's for all Children.**

**Merry Christmas Everyone! Thanks for all your hard work this year!**