



Glen Hills Primary School

PARENTS & STAFF ASSOCIATION

Head Teacher: Mr T J Sutcliffe

PSA Management Committee
Chairperson: Gina Barnett
Treasurer: Carol Johnson
Secretaries: Boe Mistry, Lisa Horton
Registered Charity Number: 1073560

Featherby Drive
Glen Parva
Leicester
LE2 9NY

Tel: 0116 278 25 35

Fax: 0116 278 82 08

email: office@glen-hills.leics.sch.uk

www.glen-hills.leics.sch.uk

Glen Hills Primary School Parents & Staff Association Meeting Minutes + AGM.

Wednesday 30th October 2013.

Present - Gina Barnett, Carol Johnson, Boe Mistry, Nula Godsmark, Anita Sheilds, Louise Clarke, Amy Clarke, Gaynor Coleman, Vicky Grage, Claire Black, Lisa Horton, Adele Brinkley, Amy Smith, Tim Sutcliffe, Georgina Armour Langham.

Apologies – Jackie Baxter, Karen Field, Karen Rawlings, Chris Matthews, Sarah Walters, Pallavi Dawda, Caroline Demetriou, Helen Hart.

New Members - Jonathon Keight.

Gina welcomed Jonathon Keight to the PSA meeting.

Thank you to all new and existing members who came to help at the cake sale. Thank you also to Carol (Treasurer) for providing the details on accounts. Gina read through a list of what the PSA did last year and said thank you to all PSA members who helped throughout the year.

Please look out for the new Facebook page and 4+ notice board for future PSA events and also the twitter feed. These are all good to publise our oncoming events.

AGM - Bank balance is £7,156 with the money for Kindles, 1st Aid and Science equipment still to go out. We still have not received money from Santander yet.

Gina suggested that maybe a letter from the PSA should go out listing where the money was spent on for that school year from funding events.

Tim informed the PSA that Robin Crouch will be auditing the accounts.

Gina read through the constitution plan of the PSA/PTA in order to elect the candidates for Chair/Vice Chair, Treasurer & Secretary.

Gina was nominated for Chairperson, all PSA members agreed. Carol was nominated for treasurer all PSA members agreed. Boe was nominated for Secretary and all PSA members agreed. Lisa Horton stepped down from the shared secretary role. Nula and Georgina agreed to assist Boe with the secretary's role.

Tim thanked the PSA in their roles and help at events.

Great Glen Hills Bake Sale - raised £325.61 !!!!!!! The parent who made the cake for the auction is willing to make it again for the next one. New bags for the cakes were easier to fill and we have enough for the next bake sale.

Halloween Disco Fri 1st Nov – Karen has got the tuck. Thank you Karen. Helpers required from 6.15 onwards. We have ordered the glow sticks and disco has been booked.

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Christmas Cards – Have arrived and to go out on Friday. The deadline for them to come back is Friday 8th November. Help needed on the 8th Nov from 2pm to check money and orders.

Christmas Shopping Night - Friday 15th November – So far 14 stalls have been booked. Here is a list of some , Faraja support, Sweet trees, Xmas Cards, Glitter tattoos, Fabric Stall, Heads & hands, Organic products, Soaps , Jewellery, Vintage cake stands and Jam, Bags & scarves' are just a few.

Gina noted that the day falls on the same night as Children in Need day. We will advertise that we will be donating 50% of the night's raffle ticket money to Children in Need.

- Lisa and Caroline to get wine. Get bottles than boxes. Also get mulled wine. Last year we used 20 bottles of wine.
- Helen Cusano is offering a gift wrapping service for presents which she will wrap. To ask on Friday.
- Raffles and poster to do.
- Helpers needed throughout the night please to set up kitchen, sell raffle tickets and help in kitchen. Arrive from 6pm onwards.

Children's Christmas parties Thursday 19th December – The best deal at the moment for Santa's gift to the children is a cadbury's selection box at B&M stores for 79p each. 510 are needed. The spare ones to be used for santa's sack. The Christmas party grotto (music room) will need to be decorated from 2pm on the day, any PSA members who can help please come along.

Carol Singing - Monday 16th December - We will need to get some soup and more tomato tins this year/bread rolls – Gina will get. /mulled wine / raffle prizes. We need to write again to all companies who donated last year. (I have a list that we sent out letters to last year and if anyone can think of anyone else to ask please let me know thanks - Boe)

Funding Requests? – None at the moment.

Tim did talk about the trees which had died in the arboretum and whether we should buy some more trees. Cost is £150 each.

Further ideas discussed were maybe the student council coming up with some ideas for the school, things we need for school. Sports jackets for athletics/cross country and events, wet playtime games. Maybe parents can suggest ideas?

Social Night – Friday 6th December – Meet at the Bakers 7pm and onto Charmalee at 8pm. Please can you text Gina 0774 2292651 or Boe 07788 727273 if you can make it so we know for numbers for restaurant. Thanks. ☺

AOB - Tim gave us the date for band night –(Adults only) Saturday 25th Jan 2014 and Glen Hills annual family quiz night for Friday 7th February (bring your own drinks and snacks).

Certificate for Red nose day has come and will be displayed in the 4+ Notice board.

Next PSA Meeting – Wednesday 27th November 7.30pm at the Sports & Social Club - 2 Court Rd, Glen Parva, Leicester, LE2 9JB.

Dates for your Diaries

Friday 15th November – Christmas Shopping Night

Friday 6th December – PSA Social Night at Bakers 7pm and Charmalee Restaurant 8pm.

Monday 16th December – Carol Singing

Thursday 19th December – Children's Christmas Parties