



Glen Hills Primary School

PARENTS & STAFF ASSOCIATION

Head Teacher: Mr T J Sutcliffe

PSA Management Committee
Chairperson: Gina Barnett
Treasurer: Carol Johnson
Secretaries: Boe Mistry, Lisa Horton
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Glen Hills Primary School Parents & Staff Association Meeting Minutes.

Thursday 26th September 2013.

Present - Gina Barnett, Carol Johnson, Boe Mistry, Pallavi Dawda, Anita Shields, Claire Black, Adele Brinkley, Lisa Horton, Helen Hart, Caroline Demetriou, Karen Parker, Chris Matthews, Vicky Grage, Georgina Amour-Langham, Tim Sutcliffe, Ben Storey, Amy Smith, Louise Clarke, Sally Roberts, Liz Shafer.

Apologies - Stephanie Short, Paul Carr, Dawn Cooke, Jackie Baxter, Phil Sowler.

New Members - Carrie Whiting, Amy Clarke, Sarah Walters, Gaynor Coleman, Nikki Thorpe.

Gina welcomed all the new members and existing members to the 1st PSA meeting of the school year and gave a talk on what the PSA is all about.

Summer Fete – Tim said thanks to Gina on organising the event and Gina had received a 'Thank you' letter from the Governors to thank everyone for their help in hosting this. Gina also thanked all the PSA members and staff who helped.

Carol had prepared a breakdown of the stalls costs, takings and profits (see the PSA noticeboard in the staffroom or contact Gina or Carol if you would like to see a copy). The total profits so far are £1954.80. We are waiting for a donation from Santander who funds the 'payback to the community scheme'. They will match the highest stall profit. Tim explained about the scheme and to notify him of anyone else who works for a bank or company that would also support this scheme.

Carol said the 'Badge Making invoice still had to come in from the 4+ dept, and to ask Mrs Wogan.

Freeze Pop Fridays - turned out to be very popular. Carol said we made £117 profit and we may still have some in the freezer. Thanks to Louise Onions for freezing and delivering the Freezeps to school. Caroline suggested we maybe able to do a similar thing with mince pies at xmas.

This academic year we will be hosting the following -: Halloween disco – juniors only, Toy & cake sale, Christmas shopping night, Carol singing – the charity is NSPCC this year. Raffle prizes, Quiz night, Band night, Summer disco (leavers disco) Tim said he is thinking of doing something different than a disco but will let us know.

Christmas Cards This year we will be using a new company as this one offers more cards in packs, price is cheaper and the school still gets money for cards bought. Amy Smith will be in charge of this. Tim wanted to know what date this should be in by. Gina said the postage will be paid for by the company. You can draw picture, paintings, and collages.

Toy & Cake Sale-Friday 11th October - Gina explained what this is all about to the new members. We need to get plates and bags for this. Liz Shafer offered to get these. **HELPERS NEEDED from 2pm on the day please to price cakes and set out in the hall, then sell.**

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Autumn Disco – Friday 1st November – Halloween Disco/Autumn Disco. (No masks). Tim to book disco and ask Ant about glow sticks. Gina will see whether Kelcey could do the tickets (priced at £2.50). We need to check how much tuck is still left.

Christmas Shopping Night – Friday 15th November - To check date doesn't clash with other events in area. We need to sort out refreshments and raffle. It will be £10 a stall and stallholder could donate a prize for the raffle. It will help to keep people there longer if we get some good prizes.

Christmas Parties to be held Thursday 19th December – We will need to hold this on the last week of term even though this week is busy with Carol singing and Pantomime at De Montfort Hall. Times 5.45-6.45pm (4+, Yr 1 & 2) and 7 – 8.15pm (Yr 3-6). We need extra 15 mins for visit to Santa because of extra year group.

Please can we all look around for the best deals for Xmas selection boxes to buy for this event. We will also need some help required from PSA members to decorate the music room for Santa's Grotto from 2pm onwards.

Carol Singing - Monday 16th December - We will need to get some soup/bread rolls/mulled wine / raffle prizes. We need to write again to all companies who donated last year. (I have a list who we sent out letters to last year and if anyone can think of anyone else to ask please let me know thanks - Boe)

Tim to sort out raffle tickets and book Santa. We will have £100 Highcross voucher as the main prize.

Film Night – It is around £100 to run and licence an event. Film bank would provide us with a list of films available. For example, from Tuesday 1st Oct 'Monsters University & Despicable me' would be two films available to view before they go out on DVD for Christmas. Maybe we could do this in the New Year or spring and have a family film night which we could include popcorn/hotdogs etc.

Funding Requests? – Balance in PSA account as of.....17/9/13 is £7554.88 with £3000 still to come out for the Yr6.

Amy said 1st aid training for the Yr6 has already begun and already the trainers have been amazed with the attentiveness and maturity of the children involved. Also on the pipeline 12 kindles have been purchased and science equipment (microscopes) and a bird box/camera have been purchased.

Tim requested £486 for a polytunnel for the School garden and around £600 for Mental Maths Skills books for years 5 and 6. All agreed.

Next PSA Meeting & AGM – Wednesday 30th October 7pm in the Staffroom ☺

Dates for your Diaries

Friday 11th October – Toy & Cake Sale

Friday 18th October – Official opening of the YR6 Building

Friday 1st November – Autumn/Halloween Disco

Friday 15th November – Christmas Shopping Night

Monday 16th December – Carol Singing

Thursday 19th December – Children's Christmas Parties