



# Glen Hills Primary School

## PARENTS & STAFF ASSOCIATION

**Head Teacher: Mr T J Sutcliffe**

PSA Management Committee

Chairperson: Gina Barnett

Treasurer: Carol Johnson

Secretaries: Boe Mistry, Lisa Horton

Registered Charity Number: 1073560

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### Glen Hills Primary School Parents & Staff Association Meeting Minutes.

Wednesday 26<sup>th</sup> June 2013. 7.30pm. Glen Parva Sports and Social Club.

#### Present

Gina Barnett, Hayley Faulkner, Amy Smith, Lisa Horton, Carol Johnson, Gaynor Johnson Boe Mistry, Caroline Demetriou, Stew Chalmers, Phil Sowler, Chris Matthews, Tim Sutcliffe **+OTHERS (sorry if you've been missed off)!**

#### Apologies

Dawn Cooke, Anna Prince **+ OTHERS!!**

#### 1. Previous Events

- a. **4+ Open Evening** Thank you to all who helped organise the refreshments. There was quite a lot of interest expressed in the PSA.
- b. **Freezpop Fridays** Thank you to everyone who has been helping with this, especially Louise who has been freezing and bring the freezeps along every week. This has been running for two weeks now and is very popular, has made about £60 profit so far.

#### 2. Forthcoming Events

- a. **PSA Family Picnic** Sorry, but due to a clash with an event at South Wigston, that Tim, Gina and other members need to go to, we have had to cancel this. We will try to organise something in the new term.
- b. **Summer Fete – 30<sup>th</sup> June**
  - Gina went through all the stalls and checked shopping lists.
  - Helpers to come on Friday from 2pm and from 10am on Sunday morning please.
  - Temporary Event License has been organised for the event, meaning that we can sell alcohol.
  - Please could PSA members bring donations of cakes for the cake stall.
  - Amy said some Year 5 children would be available for help on Friday afternoon.

#### 3. Finance

Carol suggested that we get a debit card for the PSA account, to be used under very strict conditions to enable members/selected members to withdraw money for cash-only sales e.g. purchase of BBQ meat. All agreed that this was a good idea. Carol to organise.

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Carol also requested that people send their receipts for Fete expenses to her as soon as possible so that the finances can be calculated by the beginning of the next school year.

Carol has reported the accounts to the Charity Commission (£12,073 income, £9,246 spending).

#### **4. Any Other Business**

- a. **Noticeboard** The PSA noticeboard is now up and will be kept up to date. If anyone has any ideas of things that need to be added to it, please let Gina know.
- b. **Stew Chalmers** Stew has decided to retire from the PSA after 12 years of membership. The PSA thank Stew for his fantastic support over the years, he has been a valued member , bringing some great ideas, enthusiasm and the benefit of much experience to the PSA. Thank you Stew!
- c. **Thank you** to all members Gina thanked the members of the PSA for their support this year, this was seconded by Tim, who pointed out that with all the preparations for the reinstatement of Year Six, the support of the PSA was valued even more now than ever by the school, so **THANK YOU EVERYONE!**

**Next Meeting – To be arranged in September**